

Clerk: Christine Adams

18 June 2026

Dear Members of Duddon Parish Council,

You are hereby summoned to attend the Meeting of Duddon Parish Council to be held in the Rankin Room, Victory Hall, Broughton in Furness on Thursday 25th June 2026 at **19.30pm**

Agenda

1. Apologies

To receive apologies for absence.

2. Requests for Dispensations

The clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.

3. Declarations of Interest

a. Register of Interests: Councillors are reminded of the need to update their register of interests.

b. To declare any personal interests in items on the agenda and their nature.

c. To declare any prejudicial interests in items on the agenda and their nature (Councillors with prejudicial interests must leave the room for the relevant items).

Members are reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registrable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting.)

4. To consider if there are any items on the agenda from which the press and public should be excluded.

5. Minutes

To authorise the chair to sign the minutes of the AGM meeting of the Council held on 28TH May 2026 as a true record.

6. Chairs Announcements

7. Public Participation

a) Westmorland and Furness Cllr Matt Brereton's Report

b) Local Police Report

c) Residents are invited to give their views on items on this agenda or raise issues for future agendas. Please note that public participation is limited to a total of 15mins at the Chairs discretion.

8. Planning Applications (Planning applications can be viewed on the relevant authority's website)

Reference: 7/2026/5261

Location: 11, Princes Street, Broughton in Furness, LA20 6HQ

Proposal: Change of use from retail (Post Office) to fully domestic Modifications to shop windows and doorway to facilitate conversion of shop to lounge

Non Consultation

Reference: 7/2026/4028

Location: Black Hall Farm, Seathwaite, Broughton in Furness, LA20 6EQ

Proposal: Approval of details reserved by conditions 3 (Habitat Management & Monitoring Plan) and 4 (BNG Plan) on application 7/2026/4004 - The works consist of several river restoration features, no building infrastructure will be constructed altered or removed.

Reference: 7/2026/5259

Location: Far Kiln Bank, Ulpha, Broughton-In-Furness, LA20 6EB

Proposal: 1 new building and 1 building extension for storage of hay/straw and fertilizer

Applications Refused

Reference: 2026/0432/FPA (Retrospective)

Location: Tinkers Mill Broughton-in-Furness LA20 6BS

Proposal: Insertion of a door and windows within the existing barn, extension including steps, retaining wall, parking and below ground workshop.

Prior Approval not Required

Reference: 7/2026/5259

Location: Far Kiln Bank, Ulpha, Broughton-In-Furness, LA20 6EB

Proposal: 1 new building and 1 building extension for storage of hay/straw and fertiliser

9. Community Led Plan

To consider the draft questionnaire and any additions/amendments.

10. Wilson Park

- a) Cllr Lane to update on playground
- b) Process if project costs over £30k

11. Allotment Field

- a) To consider the allotment tenancy agreement and rules for the allotments.
- b) To consider ordering a skip and some topsoil.
- c) Chair and Vice chair report from site visit.
- d) Actions from above report.

12. Ground Maintenance

To consider employing a person on a self employed basis with their own insurance to keep the allotment field, pump track and around the bin area in the park and the garden area of the toilets strimmed and tidy.

13. Consultation

Woodland Management Plan for National Trust West Lakes

https://drive.google.com/drive/folders/13Z42rQ5opg3Oty64iTfJk7VjpVeB9ZhQ?usp=drive_link

- 14. Parish Cllrs Surgeries**
Cllr Glessal and Cllr Edmondson to update on the latest surgery and note the date for the next surgery.
- 15. Financial Matters**
To authorise payment of accounts (schedule attached)
- 16. Audits**
a) To consider any matters arising from the external audit.
b) Issues from the internal audit.
- 17. Budgets & Bank Balance**
To note amended proposed budgets, budget to date and current bank balances.
- 18. Parish Clerk Position**
To authorise the chairman to close the meeting for discussion of the following:
a) Applications for the parish clerk vacancy,
b) Contract of employment and job description,
c) Rate of pay.
- 19. Bank Mandate**
To consider additions/deletions to the bank mandate.
- 20. Training**
To consider training requirements for Cllrs and the clerk.
- 21. Councillors Reports**
Each Cllr is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Cllrs are respectfully reminded that this is not an opportunity for debate or decision making.
- 22. Date and time of Next Meeting**
To note that the date of the next council meeting which will be on 23rd July 2026 in the Rankin Room at the Victory Hall at 7.30pm.

Signed: *Christine Adams*

Parish Clerk,

Duddon Parish Council